

## Grant Application

### **Purpose:**

SEEDS Arts and Education is a non-profit organization committed to the advancement of its local educational community through the funding of programs designed to improve or expand knowledge and awareness by:

- Developing or expanding a rich and comprehensive Education in the areas of visual arts, music and dramatic arts
- Promoting stewardship of the land through community educational programs such as organic gardening practices, recycling, conservation and environmental awareness and protection
- Implementing or supporting educational programs whose purpose is to foster academic excellence in literacy, foreign languages, numeracy, sciences and humanities.

### **Application Criteria:**

To be eligible to receive a grant SEEDS Arts and Education requires that you complete the following application form and attach any additional information for consideration, including, but not limited to the following:

- Your project must fulfill one or more of the purposes or goals of this organization, keeping the following in mind:
  - a. Need for project and problems it addresses.
  - b. Goal of the project, the measurable objectives, the results to be achieved, how the project's goals meet the problems it addresses, and how the project's goals meet the stated objective described within Seeds mission.
  - c. Project plan and description which includes project history and past accomplishments; target population to be served including number, age, location; timeline; specific project activities and how these activities will achieve the project's goals and objectives and the objectives of Seeds.
- Provide a detailed biography of the principal participants of the proposed grant (CV or resume also accepted)
- Submit 6 copies of completed application
- Applications will be accepted on an ongoing basis, unless otherwise posted by Seeds on [www.seedsed.org](http://www.seedsed.org).
- You will receive written notification of approval or denial within approximately 60 days of the receipt of your completed application.
- The board may require that applicants make an in-person presentation to the Board of Directors.
- Applications should be mailed to the attention of :

Seeds Arts & Education, Inc. c/o Maria Bashaw, Attorney at Law  
19200 Von Karman Ave., Suite 400  
Irvine, CA 92612

SEEDS Arts and Education Inc. is committed to serving a diverse community of learners and assures that no person shall be denied funding or be otherwise subjected to discrimination on the ground of race, religion, national origin, gender, age, sexual orientation, disability or any other legally protected ground.



## Grant Application Form

### A. Contact Information

Please provide the following information and sign the bottom of the application. Ensure that your application is complete and that all requirements have been met in order to be considered for funding.

Please attach any additional information about your project or proposal which may support your grant application, such as project timelines, details about the creation of any lesson plans; curriculum design documents; instructional methodology to be used and a detailed budget.

Applicant Organization Legal Name:

Mailing Address:

Contact Person:

Telephone:

Cell phone:

Email:

### B. Project Proposal Questionnaire

Please describe the project for which you are requesting funding by answering the following questions.

1. What are the objectives of this program or project?





**C. Project Costs/Budget**

Provide a detailed cost structure for the project outlining how funds are to be allocated. If additional space or information is required, submit the project costs on a separate sheet.

Check box if in lieu of this form, Project Cost details are attached to this application.

Contracted Artist/Professional Fees:	Cost:	Section Total:
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	\$ _____

Artist/Professional Travel Costs: (lodging/food/mileage/airfare)		
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	\$ _____

Project Supplies/Materials:		
_____	\$ _____	
_____	\$ _____	\$ _____

Other:		
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	
_____	\$ _____	\$ _____

**TOTAL PROJECT EXPENSES = \$ \_\_\_\_\_**



Include a list of other funding sources approached for this and related projects to date. Seeds Arts and Education requests the applicant disclose any funds received for the grant requested and reserves the right to cancel funding and have any duplicated funding returned. Furthermore, Seeds reserves the right to require that all or a portion of the funds disbursed be returned if grant recipient fails to comply with the terms of the grant.

If you receive a grant from Seeds, you will be required to provide Seeds (1) a written progress reports of your completion of each stage of the project funded; (2) written documentation of time spent working on your project and/or (3) a complete copy of the final project if produced in a tangible form no later than the date on which the project is to be completed.

I Agree and understand that SEEDS Arts and Education alone has the discretion to determine whether I will receive a grant and that its determination is final and incontestable.

I understand that any curriculum design plans or lesson plans created through the funding of this project may become the sole property of SEEDS Arts and Education, Inc.

Applicant's Name: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_